

Meigs Academic Magnet School Wide Discipline Plan

2016-2017

The staff of Meigs Academic Magnet School believes the environment of the classroom and the overall school should be orderly and free from disruption. We believe that our students can and should behave appropriately. ***We believe that appropriate behavior should be modeled, encouraged, and acknowledged.*** These beliefs have led to the development of our revised school-wide discipline plan.

Expectations for Student Behavior: The Three R's

In support of our beliefs, we have established the following three major expectations for student behavior:

1. **We will be RESPECTFUL.**
 - Be kind to self and others
 - Take care of school property
 - Dress appropriately for school
 - Be positive

2. **We will be RESPONSIBLE.**
 - Make good choices
 - Take care of yourself.
 - Keep up with your books, pencils, jackets, etc.
 - Complete work on time.
 - Carry ID Badge at all times
 - Be on time for school and class
 - Come to class prepared for success by bringing necessary materials

3. **We will be RESOURCEFUL.**
 - Solve problems
 - Locate needed information on your own before asking teachers for assistance
 - Use materials wisely, recycling when possible

Student Rewards, Incentives, & Recognition

When students meet or exceed school behavioral expectations, they may receive Meigs Moolah. Also, students will have the opportunity to participate in various activities.

- **Grade Level Reward Days** -*ex: Sports & activities outside & inside, as well as DJ dances. (To qualify for Grade Level Reward Days, students must have no less than a 3 effort grade in all of their classes for that particular nine weeks, and must not have been referred to the office)*
- **Weekly Meigs Moolah Drawings**-*Students may use Meigs Moolah as raffle ticket s to win Meigs Mart items, gift certificates, game tickets, concession vouchers, and other prizes.*
- **End of Semester Drawings** –*At the end of each semester there will be a Meigs Moolah drawing for an iPad mini.*
- **End of Year Carnival**- *In May all students will have the opportunity to participate in the School Carnival.*

Student Behaviors Referred to the Office

At Meigs we believe in progressive discipline whereby teachers use their own classroom discipline plans to handle most inappropriate behavior. However, repeated misbehavior or more serious violations will result in a discipline referral being sent to the office. *Repeated office referrals may result in a student behavior contract, Out of School Suspension, and potential revocation. All Zero Tolerance offenses (except threat by electronic transmission) defined by state law require a mandatory expulsion of 180 school days.*

Serious violations referred to the office may include the following:

- Extreme disruption of the school environment
- Abusive and/or profane language used against a fellow student or staff member
- Fighting or hitting
- Theft
- Vandalism or Graffiti
- All Zero Tolerance offenses as outlined in the MNPS code of conduct

Meigs CELL PHONE & ELECTRONIC DEVICE POLICY

At Meigs we encourage student use of technology. Therefore, students may possess a cellular telephone, iPad, Kindle or other electronic devices while at school or school related events. **However, during school hours (7:30 am-3:00 pm) the electronic devices must remain off, not on vibrate, and must remain concealed unless used with teacher permission as part of a classroom activity.**

1st offense – Discipline Referral, device is confiscated and stored in main office, and parent or guardian must retrieve device from main office.

2nd offense – Discipline Referral, device is confiscated and stored in main office, parent or guardian must retrieve device from main office, and the student may receive 1-3 days of ISS.

3rd offense – Discipline Referral, device is confiscated and stored in main office, parent or guardian must retrieve device from main office, and the student may receive up to 3 days OSS.

Meigs ATTENDANCE & TARDY Policy

Students are expected to attend school and to arrive on time to their classes. For an absence to be considered excused, a parent note or email must be delivered (within 1-3 days after the absence) to the attendance clerk in the main office stating why the student was absent. **If students miss 10 or more days of school, a letter from the principal will be sent to their parents. This letter will state that all future absences will require a doctor's note to be excused.**

When a student is tardy to class or school, they will sign the classroom tardy log. When students accumulate their 3rd and 4th tardy, the students and their parents will be warned by the classroom teacher that they will receive an office referral if they reach the 5th tardy. **After the 5th tardy, students will receive an office referral.** **When there are major traffic issues, the principal may excuse students from signing the tardy log.*

2016-2017 Meigs Academic Magnet School Dress Code

TOPS

The following appropriately fitted tops are allowed:

- Shirts - any color or pattern, with sleeves
- Meigs Wear - any color or pattern, with sleeves
- Sleeveless team jerseys with tee shirt underneath, on game days
- Sweatshirts, hoodies, vests, jumpers, dresses - any color or pattern

The following are not allowed:

- Spaghetti straps, tank tops, tube tops
- Hoods on heads inside the building
- See-through clothing of any kind
- Shirts that display cleavage or mid drift
- Inappropriate writing or images

BOTTOMS

The following appropriately fitted bottoms are allowed:

- Pants, skirts, shorts, dresses, and jumpers that extend below finger tips
- Pants of any color or pattern (jeans are permitted)
- Meigs Wear shorts
- Leggings if worn under clothes of the appropriate length

The following are not allowed:

- Holes, rips, frayed hems, or patches
- Inappropriate writing or images
- Gym shorts outside of the gym
- Traditional cotton "sweat pants" with drawstrings at the waist and elastic at the ankles except when worn as part of a uniform on game days only
- Long sports warm up pants. Make sure that these pants are not too tight and are not low riding at the waist.

FOOT WEAR, HEAD WEAR, OUTER WEAR

The following are not allowed:

- Flip flops, house shoes, or bedroom slippers.
- Sandals without a heel strap
- Bandanas, scarves, sweatbands, sock hats, baseball caps, berets, do-rags, or hair nets

MISCELLANEOUS

- No chains or spiked accessories
- No tattoos that display inappropriate images or messages
- Special Provisions
- Approved head covering worn as a part of a student's bona fide religious practices or beliefs shall not be prohibited under this policy.

****Meigs reserves the right to modify this policy as necessary and reserves the right to determine what might be disruptive and unsafe.***

Meigs Academic Magnet School Honor Code

As a Meigs student, it is my responsibility to be academically honest at all times. I understand that *cheating, dishonesty, and the misuse of the work of others and falsely claiming it as my own, constitute behavior that is contrary to the sense of who we are as a community*ⁱ

I understand that academic dishonesty is *not only disrespectful to our academic community as a whole, but also unfair to individuals in our community who work diligently and honestly to complete assignments in a proper manner*ⁱⁱ.

At Meigs, we declare that *cheating and dishonesty in any form is inconsistent with our values and aspirations, and in particular, the following forms of behavior will not be tolerated at our school:*

1. ***Copying the work*** (including homework, written assignments, or projects of any kind) of another student and representing it as one's own;
2. ***Copying the answers of another student during an exam, a test, or a quiz;***
3. ***Possessing or using notes or crib sheets during an exam, a test, or a quiz;***
4. ***Completing any assignment in a fashion forbidden by the teacher who makes the assignment;***
5. ***Plagiarism*** (which we define as "to represent the words or unique ideas of another as one's own, or to quote the words of another individual or source in a written assignment without giving appropriate attribution to the true source");
6. ***Obtaining from another student who has previously taken an exam, test, or quiz, information relating to either the questions on the exam, test, or quiz, or any responses to such questions;***
7. ***Lying to a teacher about an assignment, or about one's reason for failing to complete or turn in an assignment;***
8. ***Lying to a teacher about anything else having to do with one's schoolwork, attendance, or tardiness to class.***

We further declare that a student who aids or abets another student in his or her enactment of any of the above-described forms of dishonesty is equally guilty of the kind of behavior that we as a community will not tolerate.

We acknowledge that we as students have unique opportunities to discourage, disrupt, and diminish acts of cheating and other forms of dishonesty as we observe or learn of them, and we understand that the faculty and administration of Meigs are committed to protect and ensure the confidentiality of any conversations we may have with them about our observations or awareness of acts of dishonestyⁱⁱⁱ.

Meigs ACADEMIC MISCONDUCT/Cheating/Plagiarism POLICY

When students are expected to do their own work (on assignments, projects, and assessments), **they will not cheat, copy, or take credit for somebody else's work.** When using other people's ideas, words, or information, students will properly cite their sources of information.

1st offense- Referral to office, 1 day of ISS, Academic Misconduct Assignment, redo or alternate assignment from teacher. The redo or alternate assignment will follow the building policy for redoing summative assessments (in terms of the due date and maximum score allowed).

2nd offense- Referral to office, 1 days of Out-of-School Suspension, referral to counselor for Support Team (S-Team) meeting with parents, student returns with parent for S-Team and to establish a behavior contract, redo or alternate assignment from teacher. The redo or alternate assignment will follow the building policy for redoing summative assessments (in terms of the due date and maximum score allowed).

3rd offense- Referral to office, 2-3 days of Out-of-School Suspension, student returns with parent to review behavior contract, redo or alternate assignment from teacher. The redo or alternate assignment will follow the building policy for redoing summative assessments (in terms of the due date and maximum score allowed). Student's name may be submitted for potential revocation (removal) from school at the end of year.

ⁱ Language taken from Hume-Fogg Honor Code and used with permission of Hume-Fogg

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